

Information bulletin – Changes to the compliance requirements for Schedule 34 - building based lighting upgrades

6 September 2018



We have made three changes to the compliance requirements for Schedule 34 – building based (BB) lighting upgrades.

The changes will strengthen the requirement for APs to record the correct information for baseline lighting equipment, and its original position.

The changes are mandatory for upgrades with an activity date from 6 October 2018.

Key message

We have introduced three additional evidence requirements for Schedule 34 – BB lighting upgrades to strengthen the VEET scheme's compliance regime. APs will be required to provide additional photographic evidence to ensure the correct baseline lighting equipment information is recorded and used for VEEC creation.

Who is impacted by these changes?

APs undertaking activities under Schedule 34 – BB lighting upgrades of the Principal Regulations are impacted by these changes.

Overview

As part of the commission's compliance regime, the VEET Audit & Compliance team regularly conducts audits of activities undertaken under Schedule 34 – BB lighting upgrades to verify that Accredited Persons (APs) comply with the Principal Regulations and the VEET scheme's compliance requirements. From our audits, we have identified levels of non-compliance related to the following:

- Inflating the number of decommissioned baseline lighting equipment.
- Installing upgrade lighting equipment in buildings with no baseline lighting equipment present.

The commission introduced these changes to ensure the correct baseline equipment information is recorded and used for VEEC creation.

Outline of changes

From 6 October 2018, APs undertaking activities under Schedule 34 – BB lighting upgrades must provide the following three additional pieces of evidence upon request:

- Geo-tagged photographs of each upgraded space type showing the arrangement of at least 75% of the existing lighting equipment before removal from its original position.
- Geo-tagged photographs of each upgraded space type showing the arrangement of at least 50% of upgrade lighting equipment after installation.
- Where high-bay¹ products are replaced, a close-up geo-tagged photograph of at least one existing high-bay product for each upgrade space type, before removal from its original position.

Changes to scheme documents

The following scheme document has been amended to reflect this change:

- Explanatory note – building based lighting upgrades – part 2: compliance requirements

Key dates

The three additional evidence requirements are mandatory for upgrades with an activity date from 6 October 2018.

¹ Items 27 to 31 listed in column 1 of 'Table 1 – Lamp circuit power' of the Principal Regulations are considered as baseline high-bay products.

What does it mean for stakeholders?

APs must collect three additional pieces of evidence for each upgrade to comply with the VEET scheme's updated compliance requirements. You will need to provide them to us when requested to do so as part of our certificate validation process or as part of an audit.

Where to get help?

If you have any questions with respect to matters set out in this information bulletin, please contact VEET Support on (03) 9032 1310 or veet@esc.vic.gov.au.

Legal context for this document

This document should not be relied upon as a substitute for legal advice and should be read in conjunction with the Principal Regulations. In the event of inconsistency between this document and the Principal Regulations, the content in the Principal Regulations takes precedence.



The Department of Environment, Land, Water and Planning develops policy for the [Victorian Energy Upgrades](#) program. The program provides incentives for Victorian households and organisations to make energy efficiency improvements that save money on their energy bills and reduce Victoria's greenhouse gas emissions

The Essential Services Commission administers the program as the 'Victorian Energy Efficiency Target scheme' under the *Victorian Energy Efficiency Target Act 2007*.

For more information, visit veet.vic.gov.au.